Government of India Ministry of AYUSH (AYUSH Development Section)

Central Sector Scheme for Skill Development under Champion Services Sector Scheme for Medical value Travel

1. Background: M/o AYUSH has developed a Central Sector Scheme under Champion Services Sector Scheme (CSSS) – Medical Value Travel with component of Skill Development to fill the gap in the availability of skilled manpower.

2. Objectives of the Scheme:

- i. To develop AYUSH specific skilled human resource.
- ii. Capacity building of existing skilled human resources.
- iii. To promote Export of Services.
- iv. To develop supporting structure for AYUSH health services.

3. Scheme Component:

The scheme will have following components:

- i. Short term courses on various AYUSH skills (up to 3 months duration).
- ii. 30 days practical training shall be the essential component in all the skilling short courses. For the courses of duration longer than one month, remaining period of the training will be classroom training (through online or physical mode) or self learning. Stipend will be given only for 30 days practical training.
- iii. Separate modules for the purpose of Recognition of Prior Learning (RPL) will be developed by the National Institutes (NIs) under Ministry.

4. Mode of Implementation:

4.1 The scheme will be implemented on pan India basis through the Nodal National Institutes under Ministry of AYUSH. Proposals from eligible institutes for conducting training for skill development in AYUSH sector would be invited by Nodal National Institutes / Ministry of AYUSH. Those interested may apply in the prescribed format.

4.2 Intake capacity:

(i) There will be an intake capacity of maximum 55 trainees in every batch.

- (ii) The minimum and maximum (not more than 55) number of trainee per batch for the Specific skilling course will be mentioned in the skill courses modules to be developed by National Institutes (NIs) under Ministry of AYUSH.
- 43 Type of courses: An indicative list of skill courses is as follows:
 - i. Dalk Therapy Assistant
 - ii. Emergency Management Course
 - iii. Jara Sahayak (Elderly Care Giver)
 - iv. Prakriti Analyst Curriculum
 - v. Research Methodology And Medical Statistics
 - vi. Curriculum For Sensitizing Health Care Professionals on Ayurveda
- vii. Cupping Therapy Assistant
- viii. Saundarya Ayurveda
- ix. Panchkarma Paricharaka Basic Course
- x. Foundation Course In Yoga Science For Wellness
- xi. Kshara Karma Technician Training Programme
- xii. Technical Assistant Course In Stree Prasuti Local Procedures

4.4 Methods of training:

- i. Classroom Training(online mode or Physical mode)
- ii. Self learning
- iii. Practical training of 30 days as per the course curriculum

5. Duration of the scheme:

The Scheme is initially operational up to 31.03.2022 which may be further extended with the approval of the Competent Authority.

6.(A) Eligibility Criteria for Institutions applying for training programs.

(i) All Autonomous bodies under Ministry of AYUSH.

OR

(ii) As defined by Central Council of Indian Medicine (Newly established NCISM) and Central Council for Homeopathy (Newly established NCH). The institute should have permission of CCIM (NCISM)/CCH (NCH) during last 3 consecutive academic years.

OR

(iii) Institutions / Organization's registered with Yoga Certification Board(YCB), Ministry of AYUSH (for conducting Yoga skill courses only).

OR

(iv) Any Government Institute as identified by the Ministry of AYUSH.

(B) Eligibility criteria for trainees:

As defined in the course specific module developed by Nodal National Institutes under Ministry of AYUSH.

7. Selection Process:

Before consideration for final selection/sanction, the proposal submitted by the applicant organization will be subject to the following process:

7.1 STEP-I: Initial Examination of the Proposal in the Section-

The proposal received (in the prescribed format with all enclosures and supporting document) will be primarily evaluated by Technical Committee (Program Management Unit). The proposal(s)/application(s) not found suitable in accordance with the scheme guidelines at initial examination will be summarily rejected and applicant organization will be informed accordingly. The proposal(s) found suitable meeting all the Scheme Guidelines will be placed before the Project Appraisal Committee for its consideration.

7.2 STEP-II: Project Appraisal Committee (PAC):

7.2.1 The proposals short- listed by the Technical Committee (PMU) will be appraised by the Project Appraisal Committee (PAC) with the following composition:

S.no.	Constitution of PAC	Status /Designation	
i.	Advisor	Chairman	
ii.	Director of respective National Institutes (NI's).	Member	
iii.	One representative from AYUSH Teaching Institution(s).	Member	
iv.	As Representative from CCIM (newly constituted NCISM)/CCH (newly constituted NCH)/Yoga Certification Board.	Member	
v.	One representative from M/o Skill Development and Entrepreneurship.(Not below the rank of Director/Dy. Secretary)	Member	
vi.	Representative from Sub council on AYUSH under Heath Sector Skill Council.	Member	
vii.	Director/ Dy. Secy./ Dy. Advisor In-charge of the scheme (M/o Ayush)	Member Convener	

- 7.2.2 If necessary, the Project Appraisal Committee (PAC) may invite the applicant institution/agency for the presentation before the PAC.
- 7.3 STEP –III: Project Sanctioning Committee (PSC):
- 7.3.1 The Project proposals recommended by the PAC will be considered for final approval/sanction by the Project Sanctioning Committee comprising:

S.no.	Constitution of PAC	Status /Designation
i.	Secretary (AYUSH)	Chairperson
ii.	Special Secretary/ Additional Secretary/Joint Secretary, AYUSH as the case may be	Member
iii.	Additional Secretary & Financial Adviser (AS&FA) of the Ministry	Member
iv.	Adviser (Chairman PAC), Ministry of AYUSH	Member Convener
v.	Chairperson, Sub council on AYUSH under Heath Sector Skill Council	Member
vi.	One representative from M/o Skill Development and Entrepreneurship (not below the rank of Director/Dy. Secretary)	Member

8. Funding Mechanism:

8.1 Funding of the Scheme will be done through the allocated Budget under the Scheme.

Expenditure per training program is as follows:--

S.No.	Financial assistance to be given to trainee	Financial assistance to be given to Training institute
1. 2.	Rs. 5000/ - Stipend per participant Rs. 3500/- Food per participant	i. For up to 1 month duration course –Rs. 1 Lakh ii. For more than 1 month up to 2
3. Total per student	Rs. 500/- Books per participant Rs. 9000/- (to be given after the completion of the training program and obtaining completion certificate)	month duration course – Rs 2 lakh iii. For more than 2 months up to 3 month duration course – Rs 3 Lakh

- **8.2** Total 1818 Skill Development Trainings programmes will be conducted at Selected Centres in 03 years period.
- N.B. The above mentioned figures are tentative and not restrictive. The number of the trainings to be conducted may vary as per Expression of Interest and are also interchangeable.

9. Procedure for application:

- (A) By the Institution/ Agency: The applicant institution shall submit complete application (only one copy with duly page numbered and spiral bound) in prescribed format. Applications should also be sent in PDF format via e-mail.
- (B) By the trainees: Trainees will directly apply to the institution. Institutions will upload the data of the shortlisted trainees on the portal of the Healthcare Sector Skill Council.

10. Release of funds:

- 10.1 The amount of stipend, food, stationery & books to the participants will be disbursed to the participants after satisfactory and successful completion of training program and obtaining training certificate. Stipend would be disbursed by the Nodal National Institute under the aegis of Ministry of AYUSH in co-ordination with the training institutions through DBT for different States/ UTs.
- 10.2 (i) Ministry of AYUSH will release funds in advance to the respective Nodal National Institutes to initiate the activity. For this purpose, the National Institutes (NIs) will send the requisition to the Ministry of AYUSH.
- (ii) On approval of the proposals of different institutes sent by the National Institutes (NIs) to the Ministry, 75 % of the total administrative cost will be released to the selected Training Institutions/ Agency(ies) by the respective Nodal National Institutes at the commencem ent of the training program.
- (iii) Remaining 25 % will be released by the respective Nodal National Institutes after the successful completion of the training, subject to usual checks and completion of codal formalities.

11. Role and Responsibility of selected Training Institutes/agencies involved in imparting training:

i. To conduct training on regular basis and in a regulated manner in a conducive environment; as per guidelines and the syllabus approved by the Ministry of AYUSH.

- ii. To comply with the mandatory regulatory and other prescribed requirements for conducting Training Programs.
- iii. To provide all the required logistic support to the participants as finalized by the Ministry of AYUSH.
- iv. To provide data of the trainees to the identified Nodal National Institute under Ministry of AYUSH and to upload the data on the portal as defined by the Ministry of AYUSH.
- v. To ensure that all requisite paraphernalia including well trained manpower, infrastructure, equipment, labs, etc. for conducting training in the AYUSH Sector are in place.
- vi. The institutes imparting the skilling training shall obtain the feedback forms, duly filled in from the participants, after completion of each training program and submit these feedback forms to the respective Nodal National Institute(s) or to the Authority as may be designated/nominated by M/o AYUSH for further action.
- vii. To facilitate and provide necessary help for inspection of the training institute/centre by the Inspection Body/Team as may be constituted by the M/o AYUSH
- viii. To submit detailed proposal with all enclosures. (In the prescribed format).
- ix. To submit Certificate, duly Notarized to the effect that no criminal proceedings or otherwise by any legal or other Regulatory authority are pending or contemplated against the applicant agency/not black listed on the date of submission of application.
- x. To submit Certificate of abiding to the terms & conditions.
- xi. To ensure that quality of the training is of high standards.

12. Management of the Scheme:

12.1 The Scheme would be implemented, managed, monitored and operationalized by the Central Program Management Unit (CPMU), established in the Ministry of AYUSH, New Delhi, with adequate Manpower both Technical & Adm. etc. The details of the CPMU are at Annexure- F.

13. Monitoring Mechanism:

- a. Monitoring of the training program being implemented by empaneled Training Imparting Institutions/Agencies will be done by M/o AYUSH through its various offices or by engaging an agency.
- b. The Monitoring team constituted by Nodal National Institutes will ensure through such means and resources that the skilling programs are properly implemented by the Training Imparting Institutions/Agencies/ Training Centres etc. under the Scheme on *suo-motu* basis.
- c. The team will ensure that the proposed Skill Development Trainings are conducted as per guidelines and the syllabus as approved by the Ministry of AYUSH.
- d. The team will ensure that training is conducted in a regulated manner and in a conducive environment;

14. Technical Advisory Panel:

14.1 A panel of technical experts from various disciplines of AYUSH systems and Centre/State Ministries/Departments, Training Imparting Institutions would also be created. The services of such experts would be utilized for advice from time to time and on case to case basis. Honorarium and travelling expenses, if any, would be also provided against their rendered services as per Government of India rules.

15. Time Schedule for Completing the Project:

- 15.1 The Scheme is currently valid up to 31.03.2022 and may be extended further after approval of the Competent Authority.
- 15.2 It will be the responsibility of the training institute approved by the Ministry to adhere to the time schedule for each type of the course as defined in respective course.

16. Saving Clause:

- 16.1 Once the Training Program (s) is/are started by the empaneled training institute (s)/agency (ies) under the extant provisions of the affidavit submitted by the private training institutions, it would be incumbent/ mandatory/ binding on the Training Institutions to complete the training Program (s) as finalized and scheduled.
- 16.2 The M/o AYUSH shall have the right to debar the Training Institution(s) on the basis of fraudulently or mis-represented and corrupt practices. Empanelment of such institutions will be suspended and training program shall be stopped immediately and also take further lawful action, as may deem fit.
- 16.3 Any unauthorized practice by the empaneled Training Institution(s) shall be considered seriously. The Ministry shall have the right to suspend the empanelment of such training institutes.

17. Deliverables:

Skill development training will facilitate the participants in obtaining job opportunities in private as well as Government sector both at National and International level.

18. Penalty:

If in violation of the affidavit or in case of the breach of any provision of the affidavit, empaneled Training Institution(s) does/do not complete the training Program (s) as finalized and scheduled, terminates their activities prematurely, terminate without notice, or violates obligations set forth in the agreement including the secrecy clause, if any, the institutions shall have to pay a penalty equal to the sum of amount received from the M/o AYUSH, Government of India, till date along with penal interest @ 12% per annum on the said amount till the date of settlement of accounts and M/o AYUSH also shall have the right to assert further damages suffered by it during the currency of the affidavit. Institute will also be black listed.

19. Court Jurisdiction:

In case of any dispute, this shall be subject to the exclusive jurisdiction of court at Delhi/ New Delhi.

20. Application duly completed to be sent to:

(i) Advisor (Ay.), Champion Services Sector Scheme Medical Value Travel, M/o Ayurveda, Yoga & Naturopathy, Unani, Siddha & Homoeopathy, Room No. 207, 2nd Floor, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023.

OR

(ii) To the respective Nodal National Institute(s).

The List of the Points/Information to be covered in the Proposal:

1. Profile of the Teaching /Training Institute(s):

- I. Names and brief profiles of the proposed Teaching /Training Institute (s) along with their contact details.
- II. The nature and location of existing operations of proposed Teaching /Training Institute. Rationale for proposed Teaching /Training Institute (s) / location in terms of availability of connectivity and influx of the students.
- III. Availability of infrastructure for conducting skill development training programs.
- IV. Audited balance sheets for last 5 years or Chartered Accountant (CA) Certificates that would establish the net worth of each of the proposed Teaching /Training Institute.
- V. A brief note as to why the proposed Teaching /Training Institute (s) is/ are keen to undertake this project, their vision etc.
- VI. In case of accommodation being available with the Teaching /Training Institute(s), proof of possession of accommodation in the form of sale deed/lease deed etc.
- VII. Any other relevant information that would establish the credentials and suitability of the proposed Teaching /Training Institute in the context of the Scheme

2. Project Finance:

The amount of total financial support needed for conducting training programs as per scheme guidelines, not exceeding Rs.3.00 Lakhs (Rs. Three Lakhs) only per training.

3. Criteria for Assessment of proposal:-

- I. Infrastructure in terms of land, building, location of Teaching/Training Institute.
- II. Viability of the Project of Teaching/Training Institution in terms of its operations of the core facilities, Availability of Manpower (well qualified & expert teaching/training faculty) and supporting staff.
- III. Experience and standing of the Teaching/Training Institute, in conducting training programs in the past and programs in hand of different Central/State Ministries/Departments etc..
- IV. Major achievements of the Training Institutions including placements during the last 05 years.

APPLICATION FORM FOR EMPANELMENT OF INSTITUTION(S) FOR CONDUCTING TRAINING PROGRAMS FOR SKILL DEVELOPMENT IN AYUSH SECTOR UNDER THE CHAMPION SERVICES SECTOR SCHEME

- 1. Name of the organization /Institution.
- 2. Address / E-mail / Phone:
- 3. Registration no. and date: (as Society/NGO/Trust/Company Act).
- 4. Abstract of Audited Annual Accounts of last five years:
- 5. Name of the skill development program to be conducted.
- 6. Executive summary of the proposal point-wise (not exceeding five pages) as per Annexure G.
- 7. Documents as per check-list at Annexure-C.
- 8. Year of Establishment of the Institution.

Signature

(Name and Seal of the head / authorized officer of the organization)

CHECK LIST

Central Sector Scheme for Skill Development under Champion Services Sector Scheme for Medical value Travel

(Please tick mark the documents enclosed with the Proposal (Yes/No) in the relevant column

Sr. No	List of documents/information (Documents to be attached)	Document (s) information given		Remarks, if any. any	
	The BURK STATE OF THE BORRESS	Yes/	No	Page No.	
(1)	(2)	(3)	(4)	(5)	
1	Application in the prescribed format.	Se de la			
2.	Attested copy Registration Certificate under Societies Registration Act/ Trust/ Companies Act.				
3.	Attested copy of Bye-laws of the Institute.	Ja lang	P. C. Inc.	10 mg/m	
4.	Attested copies of Audited Statement of Accounts for the last 5 years showing income and expenditure, assets, liabilities of the applicant that would establish the net worth of training.				
5	Certificate of Registration as teaching/training institute with Central/State Government/Regulatory Body.			eup.	
6	Bond on Rs. 100/- stamp paper duly notarized to abide by all terms & conditions of the guidelines of the scheme, sanction letter, GFR, component wise approved project cost and yearwise deliverables to be achieved under the project. The validity of the Bond should not be less than 03 years. (Annexure-D)				
7	Certificate of Experience of the training institute in conducting training programs in Health Care Services/Sector (including AYUSH Sector).				
8.	Certificate on Rs. 100/- stamp paper duly Notarized to the effect that no criminal proceedings or otherwise by any legal or other authority/Regulatory authority are pending or			1	

	contemplated as per format at Annexure-E.			
9.	Bank Account details including bank statement of last 1 year.			
10.	Any Assistance/GIA taken from the Government/Foreign Government, along with the details of the project(s), details of sanctions and date (s) etc. and Utilization Certificate (UC)/present status of thereof;	100		
11	Details of the existing infrastructure:	of our		1
12.	Details of technical and other personnel:			
	Sr. No. Name Designation Date of Appointment			
13.	Past activities and achievements of the organization during the last five years (year-wise)			
14.	Justification as to why the proposed Teaching /Training Institute (s)/ are is/are keen to undertake this project, their vision etc			
15.	In case of the accommodation available with organization/institute, proof of possession of land/accommodation in the form of sale deed/lease deed.			
16.	Proof of possession of other infrastructure for conducting the training programs including power, water, teaching faculty, supporting staff, equipment/labs etc.			
17.	Rationale for proposed Teaching/Training Institution's location in terms of availability of connectivity by road, rail, air and waterways and influx of the students.			
20.	The amount of total Financial assistance needed for the Training Programs, as per the Scheme Guidelines.		37.6	
21.	Any other relevant information that would establish the credentials and suitability of the institute in the context of the Scheme			

(To be furnished on Rs.100/- stamp Paper)

FORMAT OF BOND

KNOW ALL MEN BY THESE PRESENTS THAT we, the	
(Name of the organization as in Registration Cer	tificates),
an	
Association registered under the the	_ (name of
Registration Act) having been registered by the office ofand	(Name
full address of Registering Authority), vide Registration Number dated at	office
in the State of (herein after called the obligor are held and firmly bound to the President of India (hereinafter called the Government execute this Bond in favor of Union Ministry of AYUSH for entire amount of (Rs. In words) applied for vide application	ment) to

The obligor is, however, is willing to accept the proposed amount or any other amount approved/ sanctioned by the Government. The obligor is willingly executing this Bond of proposed amount with the stipulation that obligor will be bound up to this amount or by the actual amount approved /sanctioned by the Government, whichever is less. The obligor is also willing to accept all terms and conditions mentioned in the "Letter of sanction" as per GFR or otherwise, approved project cost and year-wise deliverables to be achieved, to be issued by the Government including to refund the entire sanctioned amount with interest @12% per annum (Twelve percent per annum) in case of mis-utilization/diversion of funds or for any other reason.

2. Now the condition of the above written obligation is such that if the obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, then above written bond or obligations shall be void and of no effect. But otherwise, it shall remain in full force and virtue. If a part of the grant/amount released is left unspent after the expiry of the period within which it is required to be spent, the obligors agree to refund the unspent balance along with interest at the rate of 12% (Twelve percent) per annum unless it is agreed by the sanctioning authority to be carried over to the next financial year. The amount of grant shall be refunded along with interest earned thereon.

- 3. The Organization/ Society/ Trust agrees and undertakes to surrender /pay to the Government the monetary value of all such pecuniary or other benefits which it may receive or derive/have received or derived through / upon unauthorized use (such as letting out premises for adequate or less than adequate consideration or use of the premises for any purpose other than that, mis-utilization/diversion of funds for which the grant/amount released was intended, i.e. the amount released for the establishment of the project/infrastructure/equipment/manpower etc. or other assets created /acquired/ constructed largely from out of the Government grant/amount released. The decision of the Secretary to the Government of India in the Ministry of AYUSH or administrative Head of the Department concerned shall be final and binding on the Organization/Society/ Trust, in respect of all matter relating to the monetary value mentioned above to be surrendered/ paid to the Government.
- 4. The President/Secretary/Member (s) of the Executive Committee of the grantees will:
 - a. abide by the conditions of the grant in aid/amount released by the target dates, specified in the letter of sanction and
 - b. not divert the grants or entrust execution of the scheme or work concerned to other institution (s) or organization (s); and
 - c. abide by any other conditions specified in the agreement governing the grant-in-aid/amount released;

5. AND THESE PRESENTS ALSO WITNESS THAT

i. The decision of the Secretary to the Government of India in the Ministry of AYUSH on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and

In witness whereof these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution No.-----dated-----passed by the Governing Body/ Executive Committee of the obligors.

Signed this	day of	in the year
Signature		
Name of President/Secreta	ıry	
Date and Stamp		
Name of the Obligor registered Full	Association as Mailing	

Address	
一点,是我们的 是是,我们就没有 了。	
Telephone Number/Mobile No	
Email	
address	
Fax Number	
(In the presence of) Witness name, address, signature and date	
	And the second
i. ii.	
Note: To be signed and stamped by President or Secretary of the gran	itee with date on each
nage	

For official use of Ministry of AYUSH

Accepted for and on behalf of the President of India
Signature

Under Secretary to Govt. of India

CERTIFICATE AS UNDER IS REQUIRED ALONG WITH APPLICATION FROM THE HEAD OF THE ORGANIZATION

Certified that:

- a. The organization shall abide by all the 'Terms and Conditions' issued by the Ministry of AYUSH, / Government of India from time to time.
- b. All records and reports related to the project have been maintained separately and shall be shown and furnished as and when required by the Ministry of AYUSH or its authorized representatives.
- c. Project shall be open for evaluation of physical progress and utilization of funds at the discretion of Ministry of AYUSH.
- d. The undersigned shall be responsible for the authenticity of the information & documents furnished in the application and proposal.
- e. Ministry of AYUSH shall have the right to recover the financial assistance provided with 12% interest from the date of release of amount of financial assistance for any default or deviation from the terms & conditions of sanction of grant of the project and may also take any other action, as deem fit, in the facts and circumstances of the case.
- f. Accounts: Separate accounts for the project will be maintained.
- g. No Criminal proceeding is pending or otherwise by any legal or other authority is pending or contemplated.

	Signature
Name and Stamp of the Head of the org	ganization
Phone No	
Fax No	
E-mail:	

ANNEXURE-F

Structure of Central Program Management Unit (CPMU)

S.No.		No. of Posts	Monthly remuneration (In Rs.)	Age limit	Qualification
1.	Senior Program Manager (Technical)		75000/- Provision of annual enhancement	50 years on the date of advertisement in the news paper	Post-Graduation in any of Ayurveda, Siddha, Unani and Homoeopathy system from an institution/university recognized under IMCC Act, 1970 / HCC Act, 1973 and have enrolled in the State Register for ISM / Homoeopathy. Desirable: i. Having experience of working in Healthcare Sector Skill Council or Directorate General of Educational Training for 2 years ii. Having experience of working State Department/ Ministry/ Research Councils/ Public Sector Undertakings for 2 years.
2.	Junior Program Manager	02	50000/- Provision of		Essential Qualification: Graduation in any of
	(Technical)		annual enhancement	the date of advertisement in the news	Ayurveda, Siddha, Unani and Homoeopathy system

			performance to be decided by the Competent Authority.		IMCC Act, 1970 / HCC Act, 1973 and have enrolled in the State Register for ISM / Homoeopathy. Desirable: Having experience of working in any State department/ Ministry/ Research Councils/ Public Sector Undertakings for 3 years.
3.	Program Manager (Administrative)	02	annual enhancement	50 years on the date of advertisement in the news paper	Essential Qualification: MBA (HR/foreign trade/tou rism/International business) -02 Desirable: Having experience of working in any State department/Ministry/Research Councils/Public Sector Undertakings for 2 years in this respective field of specialization.
4.	Data Assistant	01	annual	the date of advertisement in the news paper	i. Graduation from

					speed i.e. 35 words per minute in English and 30 words per minute in Hindi
5.	Multi-Tasking Staff (MTS)	01	Provision of annual enhancement	the date of advertisement in the news paper	equivalent from a recognized

N.B.TDS and other taxes will be levied as applicable.

Executive Summary Format:

- 1. Name of the Institute
- 2. Contact Details
- 3. Affiliation
- 4. Year of establishment
- 5. Previous experience of conducting skill development training, if so, the details of the same.
- 6. Whether having own ASU&H hospital or tie up with any ASU&H hospital for imparting hands on training.
- 7. Audited account sheet for last five years.
- 8. Account statement of last one year.
- 9. Name of the course in which skill development training is to be imparted
- 10. Available infrastructure/ manpower in the concern department for skill development training.
- 11. Whether having accommodation facility, if so, the details thereof.